

LIVE ACTION SHEET
NHS North Kirklees Governing Body
Wednesday 27 March 2013 and 3 April 2013
9.00am – 12.00 noon

Agenda Item	Lead Name	Action	Comments
Agenda Item 2.1 Quality and Safety report	DT NB	DT to include a report in the April GB meeting paper with trend data on incidents and complaints NB to invite Jane O'Donnell to attend CSG in May 2013	
Agenda item 3.1 Chairs Report	Chair	GB to discuss timing and location of future Governing body meetings in public	
Agenda item 3.3 MY Transformation update	CD	Chief Officer to bring update on delivering the Mid Yorkshire Transformation programme in her April report to the Governing Body	
Agenda item 4.1 Primary Care Incentive Scheme	JH	JH to invite Kath Woodford to a future Governing Body meeting to discuss the primary care dashboard in more detail	
Agenda item 5.1 Contract and Finance Report	SB	SB to circulate the budget paper for 2013/14 to all GB members, which was presented at the Q, P & F Committee	

3/4/13 Agenda item 2.3 Constitution and Terms of Reference	TG/JE	Ensure updated Terms of Reference for Audit Committee and Quality, Performance and Finance Committee are presented to 24 th April Governing Body meeting	
Agenda item 2.4 Quality Handover Document	DT	DT to ensure that the QHD is discussed in detail at the QPF committee	