

**Minutes of the NHS North Kirklees CCG Joint Governing Body Meeting
with Wakefield CCG
held on Wednesday 6th July 2016, 15.15pm – 15.45pm
at Royal Suite, Dewsbury Rams Stadium (Tetley Stadium), Owl Lane,
Dewsbury WF12 7RH**

Present:

David Kelly (DK)	Chair
Richard Parry (RP)	Chief Officer
Steve Brennan (SB)	Chief Finance Officer
Julie Elliott (JE)	Quality, Performance & Finance Lay Member
Andrew Cameron (AC)	GP Member
Sarah Sowden (SS)	Practice Nurse Member
Rachael Kilburn (RK)	Practice Representative
Colin Meredith (CM)	Audit Lay Member

In-attendance:

Pat Patrice (PP)	Governance & Corporate Affairs Senior Manager
Helen Severns (HES)	Head of Transformation
Pat Keane (PK)	Chief Operating Officer
Members of the Wakefield CCG Governing Body, and Clinical Leader.	including Dr Phillip Earnshaw, Chair

Apologies:

Joanne Crewe (JC)	Registered Nurse Member
Nadeem Ghafoor (NG)	GP Member
Adnan Jabbar (AJ)	GP Member
Yasar Mahmood (YM)	GP Member
Khaled Naeem (KN)	GP Member
Fatima Khan-Shah (FKS)	Patient and Public Engagement Lay Member
Penny Woodhead (PW)	Head of Quality
Rachel Spencer-Henshall (RSH)	Public Health
Sarah Muckle (SM)	Consultant in Public Health
Jackie Holdich (JH)	Head of Primary Care
Eric Power (EP)	Head of Medicines Management
Helen Shallow (HSh)	Head of Finance & Contracting
Siobhan Jones (SB)	Head of Communications and Engagement

Minutes:

Emma Jones (EJ)	Corporate Governance Administrator
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NKCCGGB/16/057 **Introductions**

DK invited all members to the meeting. He explained he had agreed with Dr Phillip Earnshaw, Chair and Clinical Leader for NHS Wakefield CCG, that he would chair the meeting on behalf of both Governing Bodies.

NKCCGGB/16/058 **Declarations of Interest**

There were no declarations of interest.

NKCCGGB/16/059 **Background for today's meeting**

RP reminded members of the Governing Bodies that in 2013 there was an extensive public consultation in advance of commissioner approval of the Meeting the Challenge proposals by both NHS North Kirklees CCG and NHS Wakefield CCG.

During 2016, the CCGs have worked with Mid Yorkshire Hospitals Trust (MYHT) to reconsider the timeline for implementation of these changes. In particular the potential for some aspects of Meeting the Challenge programme to be implemented earlier than had been planned.

NKCCGGB/16/060 **Recommendations for reconfiguration of Acute Surgery and Women's Children Services – Mid Yorkshire Health and Social Care Transformation Executive (TPEG)**

PK presented the report. He explained this is part of an ongoing process which received approval from the Secretary of State for Health in 2014. The report sets out assurances sought to ensure that the Trust's plans were robust and safe for patients.

Changes to women's services and children's services are proposed to take place in September 2016. These changes are proceeding in line with the planned timescales. There is however a change to the planned timeline for changes to surgery, it is proposed that these changes are implemented in September 2016 rather than April 2017.

The specific changes proposed are outlined in detail in the paper. A Quality Impact Assessment has been completed and a Star Chamber (nationally mandated process) has taken place. Together these processes provide assurance to both Governing Bodies that the proposed changes to clinical services meet the needs of patients and also align with national guidance and advice from royal colleges. The proposals have been considered and tested by clinicians (doctors, nurses and other healthcare professionals) as part of a robust process. The Star Chamber reached a conclusion and has made a set of recommendations to the Mid Yorkshire Health and Social Care Transformation Programme Executive. The Mid Yorkshire Health and Social Care Transformation Programme Executive considered these proposals and recommends them for consideration by both Governing Bodies to reach a decision today.

DK asked whether members felt assured about the report and proposals.

It was noted that there are arrangements in place within MYHT for a weekly review of specific indicators on the use of beds and surgical assessment facility to ensure there is sufficient capacity at Pinderfields for acute surgical patients to enable the move to happen. There will be a system wide review by the Mid Yorkshire Health and Social Care Transformation Programme Executive on 5 August 2016 which will determine whether the moves should be implemented in September 2016. Following a debate it was agreed that a caveat should be added to the recommendations.

Concern was expressed about the need for MYHT to agree with the CCGs pathways for local assessment in relation to womens services at Dewsbury; early pregnancy and some gynaecology services. It was agreed that a caveat should be added to the recommendations

Similar concerns were articulated about the need for agreed pathways for local assessment of surgery. It was agreed that a caveat should be added to the recommendations.

Members of the North Kirklees CCG Governing Body considered and agreed the recommendations presented.

The GB:

- **NOTED the process undertaken to quality assure the changes that are planned to take place in September 2016;**
- **ACCEPTED the recommendations made to the Mid Yorkshire Health and Social Care Programme Executive Group on 17 June 2016 following the Star Chamber process;**
- **Children's services – recommendation to proceed with changes outlined in section 2.1 of the paper on 17 September 2016.**
- **Women's services – recommendation to proceed with changes outlined in section 2.2 of the paper on 17 September 2016, subject to:**
 - **Agree with North Kirklees CCG pathways for local assessment in relation to women's gynaecology services at Dewsbury and early pregnancy assessment.**
- **Surgical services – recommendation to proceed with the changes outlined in section 2.3 of the attached paper on 17 September 2016, subject to:**
 - **Agree with North Kirklees CCG pathways for local assessment in relation to surgical services at Dewsbury.**
 - **Outcome of the system wide review by the Mid Yorkshire Health and Social Care Transformation Programme Executive on 5 August 2016, relating to bed capacity and patient flow, which will determine whether the moves should be implemented in September 2016.**

Dr Phillip Earnshaw, Chair and Clinical Leader for NHS Wakefield CCG, invited members of the NHS Wakefield CCG to consider the amended resolutions. The Wakefield CCG Governing Body ACCEPTED the recommendations.

NKCCGGB/16/061 Any Urgent Business

There was no other business.

NKCCGGB/16/062 Next steps

It was noted that CCGs will continue to monitor progress to implement the clinical services transformation through the Mid Yorkshire Health and Social Care Transformation Programme Executive.

This concluded the content of the Governing Body meeting and the Chair declared the meeting CLOSED at approximately 15.45pm.

Chairman's Signature: 

Date: Wednesday 3rd August 2016